**CONTACT INFORMATION**

|  |  |  |  |
| --- | --- | --- | --- |
| **Submitted By:** | Enter Text | **iMIS #:** | Enter Text |
| **Position in Guiding:** | Enter Text |
| **Email:**  | Enter Text |
| **Guiding Area:** | Choose an area |

**SUBMISSION ITEM DETAILS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Type of Submission:** | [ ]  Article |  | [ ]  Photograph(s) |  | [ ]  Around BC Item |
| **Who wrote the text/article?** | Enter Text |

**IF YOU ARE SUBMITTING PHOTOGRAPHS**

|  |
| --- |
| All Guiding members whose faces are shown in the photographs must have an Image Release (IR.1 Form) on file, indicating that they can be photographed. For non-Guiding members, please acquire their permission in writing, to show their photograph, and submit that proof to the Pipeline Editor, along with the photo.For each photograph, please indicate the file name, the photographer’s name, and a short description of what is happening in the photograph (a caption).Please send photographs at the highest possible resolution. Generally, they should be at least 1 MB in size, each. |
| **FILE NAME** | **PHOTOGRAPHER** | **DESCRIPTION** |
| Enter text | Enter text | Enter text |
| Enter text | Enter text | Enter text |
| Enter text | Enter text | Enter text |
| Enter text | Enter text | Enter text |
| Enter text | Enter text | Enter text |
| Enter text | Enter text | Enter text |
| Enter text | Enter text | Enter text |
| Enter text | Enter text | Enter text |
| Enter text | Enter text | Enter text |
| Enter text | Enter text | Enter text |
| Enter text | Enter text | Enter text |
| Enter text | Enter text | Enter text |
| Enter text | Enter text | Enter text |
| Enter text | Enter text | Enter text |
| Enter text | Enter text | Enter text |
| Enter text | Enter text | Enter text |
| Enter text | Enter text | Enter text |
| Enter text | Enter text | Enter text |
| Enter text | Enter text | Enter text |
| Enter text | Enter text | Enter text |

Questions and completed forms can be submitted to the Pipeline editor at bc-pipeline@girlguides.ca.

***NOTE****: Submissions are selected for publication based on space available. Submissions may be edited in the interest of conformity and style, taking into consideration the space available.*